

WV DECA PROFESSIONAL DIVISION BYLAWS
Replaces Article III, Section 4 of the Constitution
ADOPTED August 27, 1981
Revised August 2017

Section 1 PURPOSE

The Professional Division of West Virginia DECA was established to:

1. Promote the general welfare of West Virginia DECA, and
2. Develop goals and objectives for West Virginia DECA, and
3. Establish regulations as necessary to carry out the goals and objectives of West Virginia DECA.

Section 2 MEMBERSHIP

The professional division of West Virginia DECA is comprised of all active adult advisors of chartered DECA chapters within West Virginia and is exclusively for charitable, religious, educational, and scientific purposes under section 501(c)3 of the Internal Revenue Code or corresponding section of any future tax code.

Section 3 GOVERNANCE

A board of directors will constitute the governing body of the West Virginia DECA Professional Division.

Members of the West Virginia Board of Directors shall:

- a. Be elected from the membership-chartered association-wide. Three are elected each year.
- b. Have at least 2 years of teaching experience and must be a local DECA chapter advisor for that period.
- c. Attend all regularly scheduled meetings. Members missing two scheduled meetings in one year, without reasonable cause, may be asked to resign.
- d. Send a formal letter of resignation to the chairperson if a resignation is necessary.

The West Virginia DECA Board of Directors:

- a. Consists of nine (9) DECA members. Three (3) members will be selected each year and serve staggered three-year terms. These elections will be association-wide voting sessions that will take place at the Career Development Conference each spring. The Chartered Association Advisor and the Chartered Association Officer Advisor shall serve in an ex-officio capacity. A representative from the West Virginia Department of Education may be invited to serve the Board in a non-voting capacity.

- b. Each chapter advisor will be permitted one vote, with no more than 2 voting advisors per chapter, in association-wide elections, including the elections of representatives to the West Virginia Board of Directors.
- c. Is responsible for annual review, advise, and help execute a chartered association-wide annual business plan.
- d. Reviews and authorizes an annual budget submitted by the Chartered Association Advisor to the Board members.
- e. Serves as an appeals committee to settle issues related to competitive events.
- f. Determines the dates and locations of all Chartered Association activities.
- g. Select a chairperson, who assists in planning agenda items, and conducts meetings of the board, elect a vice-chairperson, who will serve as chairperson in the event of an absence, and recorder who will keep and report minutes to the state advisor.
- h. No individual may succeed as an officer and no individual may serve as an officer for more than one CTSO.
- i. Sets dues and other fees to generate revenue to operate the chartered association.
- j. Establishes guidelines for teacher conduct at chartered association/National DECA meetings by DECA Inc.
- k. Serves as a contact person within their region to receive ideas, concerns, etc., before regularly scheduled meetings.
- l. In the event of the resignation of a member, any vacancy occurring in the nine elected directors other than by expiration of term, shall be filled by special election of the affected region within sixty (60) days to serve the remainder of the unexpired term.

Section 4 DISSOLUTION OF ORGANIZATION

Upon final dissolution or liquidation of the state organization and after the discharge or satisfaction of all outstanding obligations and liabilities, the remaining assets shall be equally disbursed to the West Virginia DECA Board of Directors to the Chartered Chapter of the Association at the time of the dissolution or shall be transferred to a qualified exempt organization within the meaning of section 501(c)3 of the Internal Revenue Code of 1954.

Section 5: AMENDMENTS

To amend By-laws, proposed amendments shall be submitted according to the following procedures:

- a. Proposed amendment shall be submitted in writing to the West Virginia DECA President and each West Virginia DECA Board Member at least 14 days before a scheduled board meeting.
- b. Proposed amendments shall be approved by a two-thirds majority of the board members present at the board meeting.
- c. Amendments take effect at the close of the board meeting.

